

ANNUAL REPORT 2015



Avaya Borgens, age 3
Crafting a Valentine's Day Card

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Library Board

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Virginia Charron, MLIS, Library Director

Library Assistants

Samantha Anderson
Teresa deLisser
Shawn Durocher
Marieve Lanthier

Message from our Chair and our Library Director

The Kitimat Public Library serves its public in a manner in which we can all be proud. From high customer service standards, an eclectic and relevant collection in a variety of exciting formats, stimulating programs for all ages and a warm and inviting venue, our patrons enjoy resources and services free of charge seven days a week. Our state of the art computers and reference team also rounds out core resources and services through the year. I wish to thank the Board, library administration, as well as the Friends of the Library for their ongoing contributions in making all of this possible.

The Board continued to develop policies to ensure transparent governance and through our Federation representative, Linda Campbell, provided well guided direction to our regional North Coast Library Federation. Fundraising activities ensured that we were able to balance our budget. We are grateful to the District of Kitimat and the Ministry of Education for their on-going support.

Sandra Jomphe

The Library continues to play an important role in the community and I am happy to be a part of this. We are extremely fortunate to be able to offer you quality library services as efficiently as possible. The staff and I are delighted that we can help with your educational, job search, computer, early literacy, reading and space needs in an environment which is warm, safe and attractive. Our team proudly serves the community seven days a week and we all look forward to an equally productive and successful 2016.

Virginia Charron

Message from our Computer Assistant

I am responsible for maintaining software and licenses as well as updating hardware in order to meet the fast changing technology needs of the library. To keep current I network with other technicians, attend workshops and online courses. I was especially intrigued at the recent iTech conference held in Vancouver this past fall, where the keynote speaker set fire to a computer in order to demonstrate the speed at which digital and local backups can be restored to a new computer system in the event of a catastrophe. That lesson won't be easily erased from my memory.

My role is also to conduct one-on-one starter-level tutorials relating to tablets, iPads, iPhones, Androids, Internet, as well as various software applications. Library users enjoy free unlimited Wifi, as well as seven computer stations, print, fax, scan and photocopy services seven days a week.

Shawn Durocher



Teanna DeWalt - "Halloween Craft"



Left to right: Heather Young,
Thomas Caetano and Mia Craft
"Summer Reading Club Leaders 2015"



Jaime Loucks - "St. Patrick's Craft"



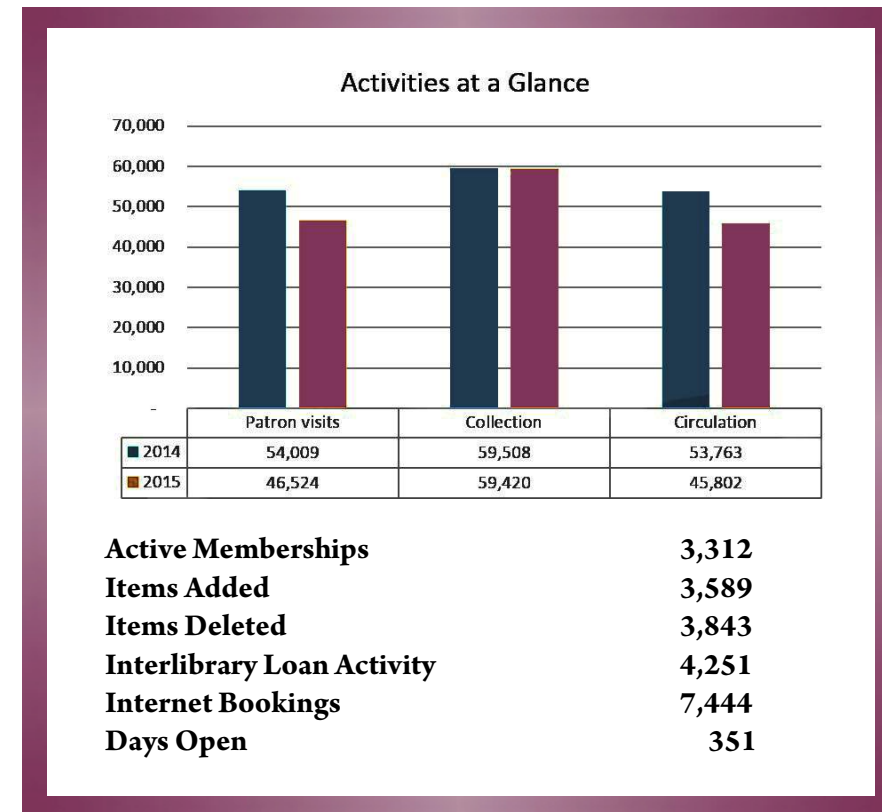
Left to right: Luca, Taylor and Livia
"Halloween Crafts!"



Leggo' my Lego! Left to right
Josh (6), Elijah (3) & Kaleb (5) Wieler

**KITIMAT PUBLIC LIBRARY ASSOCIATION
STATEMENT OF REVENUE AND EXPENDITURE
YEAR ENDED DECEMBER 31**

	2015	2014
	\$	\$
REVENUE		
Fines	4,344	5,524
Photocopying service	459	684
Donations	2,485	1,559
Lost materials	418	616
Miscellaneous	2,311	6,886
Phone/fax	829	716
Internet	1,625	1,511
	<u>12,471</u>	<u>17,496</u>
Municipal grants		
General	465,965	440,518
Rental	111,600	111,600
Student wages top-up	705	884
Provincial grants		
Library operating and resource sharing	56,088	55,699
Federal grants		
Summer Career Placements	8,115	8,992
	<u>642,473</u>	<u>617,693</u>
	<u>654,944</u>	<u>635,189</u>
EXPENDITURE		
Advertising	1,479	1,174
Amortization of books (actual expend. \$61,162)	42,924	30,692
Equipment repairs and maintenance	11,341	10,473
Insurance, professional fees and dues	7,120	7,571
Janitorial	12,257	12,565
Periodicals, subscriptions and microforms	1,852	2,562
Postage and miscellaneous	4,611	8,880
Rent	111,600	111,600
Salaries and benefits	408,770	397,529
Staff and Board development	2,709	2,669
Stationary and supplies	6,168	7,853
Telephone, internet and utilities	5,495	5,558
Travel	7,220	7,016
	<u>623,546</u>	<u>606,142</u>
EXCESS OF REVENUE OVER EXPENDITURE	<u>31,398</u>	<u>29,047</u>



Message from Interlibrary Loans Assistant



Should we not have an item on our shelves that you are looking for, we encourage you to use our interlibrary loan (ILL) service. To accomplish this you have two choices (both ways are easy but

if you need help we are here for you!). As Kitimat Public Library's Interlibrary Loan Department assistant, I can bring in your desired titles or you can order directly from the comfort of your home using a computer device such as Windows, Mac, or Tablets and Apple devices. Either way, it will take from only a few days to a couple of weeks total from the moment of your request until you can enjoy reading your book!

While I can bring in books from anywhere in the province, and in some cases from across the country, you are also welcomed to ILL your own titles from the comfort of your home by accessing your online library account. Simply use your library bar code as your username and the four last digits of your phone number as your password. The system is user friendly but if you require help we would be pleased to help you out. Currently self-directed interlibrary lending is limited to North Coast Library Federation libraries including: Hazelton, Prince Rupert, Smithers, Stewart and Terrace. I am happy to report, though, that self-directed ILL will expand to the North Central Library Federation which includes: Burns Lake, Cariboo Regional Library Branch, Fort St. James, Fraser Lake, Granisle, McBride, Mackenzie, Prince George, Valemount, and Vanderhoof giving you a much greater access. This happens early in the new year! If you would like more information about this service just call me!

Marieve Charron-Lanthier

Special thanks to the following for their support in 2015 :

Courthouse Libraries BC/NIDUS, District of Kitimat, Friends of the Kitimat Library, Elaine Farina, LawMatters Project, McDonald's Terrace/Prince Rupert, Ministry of Education, B.C., North Coast Library Federation, TechSoup Canada