

**MINUTES OF THE
REGULAR BOARD MEETING
May 27, 2020**

(Zoom Teleconference)

Present

Jon Borgens
Virginia Charron - Secretary & Library Director
Deborah Denholm - Treasurer
Kristi Genzale - Chair
Anna Graeme
Joanna Sluyter
Terry Marleau – Council Rep.

Regrets

Linda Campbell
Amelia Pozsgay

1. Call to Order
The meeting was called to order at 7.10 pm.
2. Approval of Agenda
It was MOVED/SECONDED/CARRIED that the Agenda be accepted.
3. Approval of Minutes
It was MOVED/SECONDED/CARRIED that the Minutes of the Regular Board Meeting of April 8, 2020 be accepted.
4. Business Arising

Sunday Openings – Discussion.

It was MOVED/SECONDED/CARRIED that “Sunday Opening” be tabled to the next meeting.

Carpets – Discussion. Virginia will continue to look for replacement carpet as the one chosen originally was discontinued.

Front Gardens / No Smoking Signs Installation / Front Entrance Facelift / Library Location Signage – Maintenance is long overdue. Update by Council Rep. Terry Marleau. Discussion.

It was MOVED/SECONDED/CARRIED that maintenance of “Front Gardens / No Smoking Signs / Front Entrance Facelift / Library Location Signature” be tabled to the next meeting.

5. Treasurer’s Report

Monthly financials to April 30, 2020 and Financial Annual Review to December 31, 2019 were circulated and discussed. Virginia and the Board were very pleased with the quality and timeliness of work performed by MNP Chartered Professional Accountants.

It was MOVED/SECONDED/CARRIED that monthly financials to April 30, 2020 and the Financial Annual Review to December 31, 2019 be accepted.

6. Director’s Report

Virginia gave a verbal report of library activities to April 8, 2020. Included were updates on the one-time Ministry tech grant of \$12,000, the purchase of a \$5,000 e-collection for KPL residents, the Summer Reading Club 2020 outreach program, Canada Summer (modified) Jobs confirmation \$7,000 grant for fall intake, Library pick up and returns initiative, completed 2019 provincial annual statistics and the draft COVID guidelines and restoration plan. Staff have returned to work full time at the Library.

It was MOVED/SECONDED/CARRIED that the Library Director’s Report be accepted.

7. New Business

7.1. Policies:

6.3 Fine Schedule. Removal of late fines for Kitimat and Kitamaat Village residents. Discussion.

It was MOVED/SECONDED/CARRIED THAT late fee charges, past and present, for Kitimat and Kitamaat Village residents be eliminated.

7.2. Annual Report 2019. This was circulated and discussed.

It was MOVED/SECONDED/CARRIED that the 2019 Annual Report be approved as circulated.

8. Next Meeting & Adjournment

The Library Director will poll the Board to establish the next meeting date, likely in July. This meeting adjourned at 7:50 pm.