

**MINUTES OF THE
REGULAR BOARD MEETING
December 2, 2020
(Zoom Teleconference)**

Present

Jon Borgens
Linda Campbell - Chair
Virginia Charron - Secretary & Library Director
Kristi Genzale
Anna Graeme
Terry Marleau – Council Rep.
Joanna Sluyter

Regrets

Deborah Denholm
Amelia Pozsgay

1. Call to Order
The meeting was called to order at 7.00 pm.
2. Approval of Agenda
It was MOVED/SECONDED/CARRIED that the Agenda be accepted.
3. Approval of Minutes
It was MOVED/SECONDED/CARRIED that the Minutes of the Regular Board Meeting of October 21, 2020 be accepted.
4. Business Arising – n/a
5. Treasurer’s Report
 - 5.1 Monthly financials to November 30, 2020. Discussion.
It was MOVED/SECONDED/CARRIED that monthly financials to November 30, 2020 be accepted.
 - 5.2 Auditor for 2020 Financial Documents. Discussion.
It was MOVED/SECONDED/CARRIED that MNP/Terrace will conduct the year end review of the Kitimat Public Library 2020 financial records.
6. Director’s Report

Virginia gave a verbal report of library activities to December 2, 2020. Included were updates on Library operations (COVID-19), website progress, labour negotiations and letter of thanks to District for gardens and lawn care upgrades.

It was MOVED/SECONDED/CARRIED that the Library Director's Report be accepted.

7. New Business

7.1. AGM/Elections. Discussion. The AGM will be held via Zoom teleconference towards the end of January. A Regular Meeting of the Board will follow. Those wishing to stand as Trustee, or members of the public wishing to attend teleconference meetings are advised to contact Virginia who will continue to advertise through print and social media.

7.2. Policies

7.2.1. Policy 6.2 Charge Schedule (updated). Discussion.

It was MOVED/SECONDED/CARRIED that Policy 6.2 Charge Schedule be updated as circulated.

7.2.2. Policy 14.8 Reimbursement of Childcare Expenses for Meeting Attendance (new – District of Kitimat policy and procedure). Discussion.

It was MOVED/SECONDED/CARRIED that Policy 14.8 Reimbursement of Childcare Expenses for Meeting Attendance be accepted as distributed.

7.3. Council Representative. The Board thanked Terry for his commitment to the Library Board over the past two years.

8. Adjournment. The meeting adjourned at 7.30 pm.