



SUMMER READING ASSISTANT

(8.5 weeks)

The Kitimat Public Library is seeking a Summer Reading Club Assistant to help run this year's Summer Reading Club.

DUTIES: The successful applicant will perform a number of duties, specifically, the assistant will:

- Plan and promote the summer reading club program
- Monitor and encourage children to read
- Organize crafts and games
- Prepare a final program report (template available)
- Plan and promote tutor program
- Tutor children and adults
- Participate in the July 1st community parade
- Other duties, as assigned

QUALIFICATIONS:

- Capable of self-motivation and independent work
- Excellent written and oral communication skills
- Experience working with children in a program/club venue an asset
- Bilingual English/French an asset
- Be legally entitled to work in Canada
- Be a Canadian citizen, permanent resident or have refugee status in Canada

WAGE: \$19.00/ hour

DATES: June 27th – August 23rd, 2022

HOURS: 35 hours per week, Monday to Friday

Please forward a covering letter and resume with references to:

Samantha Anderson, Library Director
Kitimat Public Library
940 Wakashan Ave.,
Kitimat BC V8C 2G3

or email: sanderson@kitimatlibrary.ca

Only those selected for an interview will be contacted. This position is open until a suitable candidate is hired.