



SUMMER READING CLUB COORDINATOR  
(9 weeks)

The Kitimat Public Library is seeking a Summer Reading Club Coordinator to run this year's Summer Reading Club.

DUTIES: The successful applicant will perform a number of duties, specifically, the coordinator will:

- Plan and promote the summer reading club program
- Monitor and encourage children to read
- Organize crafts and games
- Prepare a final program report (template available)
- Plan and promote tutor program
- Tutor children and adults
- Supervise one or two summer reading club assistants
- Participate in the July 1<sup>st</sup> community parade
- Other duties, as assigned

QUALIFICATIONS:

- Capable of self-motivation and independent work
- Excellent written and oral communication skills
- Experience working with children in a program/club venue an asset
- Bilingual English/French an asset
- Be legally entitled to work in Canada
- Be a Canadian citizen, permanent resident or have refugee status in Canada

WAGE: \$21.00/ hour

DATES: June 22<sup>nd</sup> – August 23<sup>rd</sup>, 2022

HOURS: 35 hours per week, Monday to Friday

Please forward a covering letter and resume with references to:

Samantha Anderson, Library Director  
Kitimat Public Library  
940 Wakashan Ave.,  
Kitimat BC V8C 2G3

or email: [sanderson@kitimatlibrary.ca](mailto:sanderson@kitimatlibrary.ca)

Only those selected for an interview will be contacted. This position is open until a suitable candidate is hired.