

KITIMAT PUBLIC LIBRARY

68th Annual General Meeting

AGENDA

Tuesday January 24th, 2023, 5:30pm - Library

Attendance: Tina, Brenda, Aileen, Peter, Terry, Misty, Sam, Anna, Cynthia

Regrets: Chris and Joanna.

1. **Call to Order:** Meeting called to Order at 5:36pm
2. **Chair's Report:** Verbal report was given by Brenda.
3. **Treasurer's Report:** Verbal report was given by Misty. Floor was opened to questions and comments. Motion to accept the report by Tina, seconded by Aileen.
4. **Director's Report:** Report attached.
5. **NWLF Report:** Joanna gives her regards in not being able to attend.
6. **Election of the Board of Trustees 2023:** Motion was made by Misty to open the floor to nominations, seconded by Aileen.
 - a. **Chair** – Brenda has opted to stand as chair. No further nominations.
 - b. **Vice-Chair** – Tina has opted to stand as vice-chair. No further nominations.
 - c. **Treasurer** - Misty has opted to stand as treasurer. No further nominations.
 - d. **NWLF Rep** – Joanna will stand down as rep, but is willing to co-chair the position. Brenda nominated Cynthia as a co-chair, Misty seconded the nomination. Cynthia accepted the position as co-chair with Joanna.
 - e. **Additional Directors** – Terry nominates Aileen, Peter and Anna as additional directors to our board, Brenda seconded the nomination. All nominees accepted the position as Directors.
7. **Date of Next Regular Meeting:** Tuesday, February 21st, 2023 at 5:30pm at the Library.
8. **Adjournment:** 6:20pm

Director's Report

Year Ending 2022

This was my first year as the Library Director. There were a lot of things to learn but I had many people helping me to ensure that everything would go successfully.

We focused on providing more programs for 2022 and in the end held 146 programs. This averages to about 12 programs per month. Some of those programs were in partnership with the Métis Society, Shames Mountain, and the AFFNO Francophone Organization. We are trying to include more youth related workshops in the new year. Our biggest hits have been the paint parties and Mother Goose story times on Mondays.

Last year we had a total of 3,758 patrons in our system. This is approximately 45% of the population of Kitimat, according to the 2021 census. We would love to see the number climb higher as we reach out and create more partnerships with other community groups.

In 2022, we added a total of 3,768 new books and saw a yearly circulation of 22,818 books leave the library for our patrons and other patrons in the province.

In June, we purchased a new library pet, Draco the bearded dragon. This beardie has won the hearts of our patrons. We introduced a naming contest for him and had over 300 entries.

In October, we closed for a week to finish the rest of the carpet installed. This project started in 2021 and we are now complete.

The library has become more active on social media and creating displays inside and outside for our patrons to enjoy. We have had great feedback on these changes.

Our summer reading program was a success. We had an average of 15 participants per day. The two leaders were brand new to the role but stepped up to deliver a fun program for the kids.

We received a COVID recovery grant from the province to help the library. We have used that grant money to update all the staff and public terminals, including the monitors and computer towers. We also updated the tables in the library to a style that is more compact for storage and they are on wheels. We added a TV to the front of the circulation desk to promote our programs through a digital slideshow.

There have been many changes to the library shelves in the last couple months. When the carpets were being put in, we changed a couple of the shelving orientation. We have cleaned up our shelves merged sections together. Before the Juvenile and Youth paperbacks were separated from the hardcovers, now they are all together, in their respective sections. We have given the graphic novels their own section as well.