

KITIMAT PUBLIC LIBRARY

AGENDA

Tuesday August 20th, 2024, 5:30pm - Library

Attendance: Misty, Cynthia, Tina, Anna, Edwin, Sam, Aileen, Peter

Regrets: Brenda

1. **Call to Order:** Meeting called to order at 5:30pm
2. **Approval of Agenda:** Motion to accept by Aileen and seconded by Misty.
3. **Approval of Minutes:** Motion to accept by Aileen and seconded by Tina.
4. **Treasurer's Report:** Balance sheet and comparison statement were distributed. Board members reviewed the documents. Motion to accept by Cynthia and seconded by Peter.
5. **Director's Report:** See attached.
6. **Old Business**
 - a. **Library Artwork – Sub Committee:**
 - i. **Murals:** Mural is finished. Need to get the magnetics for it.
 - ii. **Hanging Tracks:** One set of tracks are hung. Sam to work on Artist Contracts and information for a Fall start.
 - iii. **Acrylic Boxes:** Anna to look at a vendor when she is in Vancouver in September.
 - b. **September Conference:** The NWLF conference will take place in Kitimat from September 20-21st, 2024. Misty, Cynthia, Aileen, Tina and maybe Peter to attend.
 - c. **Union Contract:** Final copy to be given and signed in September.
 - d. **Summer Reading Club:** The SRC finished up on August 16. Sam read the SRC report that was done up by Ciara and Iris.
7. **New Business**
 - a. **Children's Furniture:** The children's furniture has arrived and was installed in the Kids area. Sam gave the board a tour of new furniture.
 - b. **Council Presentation:** We need to put together a council presentation to help us guarantee that the AC project will go ahead next year. Sam will take some temperatures throughout the summer. We ask that all board members help to prepare our presentation.
 - c. **Employee Start Times:** It has been a growing concern around the province about safety, especially in libraries. Sam has let the board know of the new employee start and ends time. The staff will be finishing together to ensure safety in numbers.
8. **Date of Next Meeting:** Tuesday October 22nd, 2024 at 5:30pm at the Library
9. **Adjournment:** 6:14pm

Director's Report

July - August 2024

In July the District carpenters were able to get many of our items of the list including hanging a new sign in the book area, hanging the first section for the art display and fixing some small items around the library. There is still some more work to be done, but the main ones are finished.

The scanning project from upstairs has been ongoing and we are getting through it. The next area is to clean the Special Collections and see if there are duplicates or just fix the area in general. I am working on finding a spot where we could possibly have a lending library.

The next NWLF conference is scheduled for September and will be held at the Kitimat Library. The dates will be from September 20-21st, 2024. This will be a great event for all the board members and staff to attend. The library will also be closed to the public on those two days.

We did not have many programs for the months of July and August, as we were running the Summer Reading Program. We had an amazing turnout over the summer with 472 Reading Buddies and 324 Afternoon program children. Ciara and Iris did an amazing job putting the SRC together and I wish them all the best as they head back to University and College in the fall.

Storytime Theatre came to the library to put on a play that was funded by the Northwest Library Federation. There were 22 kids who attended the show with their parents. The Federation is also offering book bags that our library could sell as a fundraiser. I ordered 50 bags with the Kitimat Library logo on them.

I attended the Stewart Grand Opening of their new library space at the end of August. It was great to see that the Stewart Library finally has a home and can fully operate.

We have been working on a massive shift around the Library. I want to create more room for the graphic novels as they have been flying off the shelves. I have gone through the non-fiction section to get rid of books that have never circulated. With this shift, we will also gain more room for our fiction books as well.